**DATE: Wednesday 27 August. 2025**

**TIME: 19.00 hrs**

**LOCATION: West Tanfield Village Hall**

**PRESENT:** Councillors Mark Hilton (Chair) Peter Hull (Vice-Chair), Judi Horner and Anthony Mainprize.

**IN ATTENDANCE:** Alison E Carter (Clerk)

**PRESENT:** North Yorkshire Council Councillor David Webster, Richard Clark and Kevin Taylor, West Tanfield

Cricket Club, Geoff Longley, Nosterfield Neighbours and Phyl Hughes, West Tanfield Wonen’s Institute.

1. **WELCOME FROM THE CHAIRMAN OF THE PARISH COUNCIL**

Councillor Hilton welcomed all to the meeting.

1. **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA AND REQUESTS FOR DISPENSATIONS**

There were no declarations of interest or request for dispensation.

1. **PUBLIC QUESTIONS OR STATEMENTS – See below.**
2. **APOLOGIES TO BE RECEIVED AND REASONS FOR ABSENCE ACCEPTED**

No apologies received.

1. **MINUTES OF PREVIOUS MEETING –** The minutes of the meetings held on 25 June and 23 July, 2025, were approved

and signed by the Chair.

1. **ITEMS CARRIED FORWARD FROM PREVIOUS MEETINGS**
   1. Community Infrastructure Levy (CIL) – No further application forms requested.

New application received from West Tanfield Women’s Institute for the purchase of a screen and mini projector,

at a cost of £101.98. After discussion this was agreed by the Parish Council on the understanding once purchased the

equipment can be loaned to other organisations in the Parish.

* 1. Vehicle Activated Speed Camera – The Parish Clerk has contacted North Yorkshire Council and is waiting an update.
  2. Rural Housing Needs Survey – The Survey has now closed and North Yorkshire Council Staff are busy analysing the data. A report will be shared with the Parish Council in the next few weeks. The matter will be added to the September meeting.

1. **MARMION TOWER STEPS –** maintenance/repair
2. **WASTE/ RECYCLING COLLECTIONS – WEST TANFIELD –** new dates for collections in Parish
3. **ROADSIDE WASTE BINS COLLECTIONS –** dates for future collections
4. **WEST TANFIELD – REPAIRS TO THE SWING PARK –** maintenance repairs.
5. **FINANCIALS**
   1. The Parish Council approve a bank balance at 31 July, 2025.

|  |  |  |
| --- | --- | --- |
| **Bank Balances as at 31/07/2025:** | | |
| NatWest Current a/c - \*\*\*\*4884 |  | £6,540.72 |
| NatWest Business Reserve a/c - \*\*\*\*2668 | | £7,929.61 |
| **TOTAL** | | **£14,470.33** |
|  | | |
| **Payments to be approved and recorded:** | | |
| *Payee* | *Details* |  |
| AECarter | Clerks Expenses June | £60.80 |
| AECarter | Clerks Wages June | £246.43 |
| HMRC | PAYE June | £61.60 |
| AECarter | Clerks Expenses July | £60.80 |
| AECarter | Clerks Wages July | £253.22 |
| Wicksteed | Play ground Inspection | £410.40 |
| HMRC | PAYE July | £63.20 |
| Stainton Construction | Grass Cutting | £384.00 |
| Microsoft 365 | Desktop | £84.99 |
| DTMS | Caretaker Duties | £306.00 |
| Stainton Construction | Grass Cutting | £384.00 |
| WJPS Website Support | Parish Website | £242.40 |
| West Tanfield Sports Fund CIL | CIL Funds Sports Day Banner | £81.00 |
| **TOTAL** |  | **£2,638.84** |
|  |  |  |
| **Receipts to be recorded:** |  |  |
| *Received From* | *Details* |  |
| North Yorkshire Council | Donation towards Grass Cutting | £140.87 |
| HMRC | Tax Refund | £367.00 |
| **TOTAL** |  | **£507.87** |

* 1. No payments made or monies received at this meeting.

1. **PLANNING AND DEVELOPMENT**
   1. To consider any applications and agree responses to the consultations being carried out by the planning authority:

Planning Application – None received to date.

12.2 No updates or decisions on applications, appeals and enforcement investigations received since the last

meeting.

1. **CORRESPONDENCE –** The Clerk reported on items received, as previously circulated to the Chair and Councillors,

correspondence received August, 2025. This included The White Rose and Training Bulletin, circulated by the

Yorkshire Local Councils Associations on 1/8 and 15 August. The Martyn’s Law Event, organised by North Yorkshire

Council. being run in Harrogate, Cllr A Mainprize has registered an interest in attending the event. The

Ryedale Environmental Group circulated details of a Restoring Nature Conference in early September, 2025.

Tanfield Lodge Estate have informed the Parish Council they have a programme of tree works being carried out in

the area.

1. **NEXT MEETINGS -** The date of the next Parish Council Meeting. Wednesday 24 September, 2025 Planning

Meeting, to be held at West Tanfield, Village Hall.

1. **ITEMS TO BE CONSIDERED AT THE NEXT MEETING**

Precept details

External Audit

Village Sign – Thornborough

Parish Council Mobile Phone

West Tanfield Bus Shelter

Meeting closed at 19:59 hrs.

These minutes were recorded and prepared by Alison E Carter, Clerk to the Parish Council.

**SIGNED: (Chairman)**

**DATE: …………………………………………………………………….**